



Risk Assessment

Breakfast Club

St. Augustine of Canterbury Catholic Primary School

Coronavirus (COVID-19): Risk assessment for full reopening September 2020

Subject of Assessment	Breakfast Club				
Assessed by	Louise Prestidge - HT Claire Burns - DHT Sue Beal - Breakfast Club Manager	Date	September 2021	Review date	When necessary in line with changes and DfE updates
Details of workplace/activity	Children and employees partaking in school activities within the school premises, including general classroom activities, dining, break-times, playgrounds, pick-up and drop off (where applicable), First aid and external visitors to the school.			Persons Affected (Who may be harmed)	
				Children, Breakfast Club staff, Families	

Related documents
School RE-opening Risk Assessment, First Aid Policy, Fire Safety Policy, Fire Safety Risk Assessment, COSHH Policy, Administering Medication Policy, Premises Management Policy, Child Protection and Safeguarding Policy (including addendum), KCSIE 2021, Staff Wellbeing Policy, Supporting Pupils with Medical Conditions Policy, Bereavement Policy, Lone working policy and Behaviour policy (including addendum), Chartwell Kitchen Risk Assessment.

Hazards and Risks		Control Measures
1.	<p>Spread/contraction of COVID-19:</p> <ul style="list-style-type: none"> Drop off / entry to the school. 	<ul style="list-style-type: none"> Drop off times have been identified for Breakfast Club this information has been cascaded to parents. 7.45am - 8am Breakfast Club staff will collect the children from the playground and lead into the hall via the hall door. Parents will pre-book their child's place in Breakfast Club one week in advance. Parents are asked to not congregate at the school gate or exit point. Parents/Carers are NOT permitted to enter the school buildings;
2.	<p>Spread/contraction of COVID-19 due to lack of social distancing measures during the school day including:</p> <ul style="list-style-type: none"> Hall use / activities. 	<ul style="list-style-type: none"> Breakfast Club will be 20 children. Hand cleaning (soap/water or hand sanitiser) is completed on entrance to the school, Breakfast Club based resources, such as books and games should be cleaned regularly, along with all frequently touched surfaces. Children are regularly reminded not to touch their or other children's faces;
3.	<p>Spread/contraction of COVID-19 due to lack of social distancing measures during the school day including:</p> <ul style="list-style-type: none"> Dining; Moving around the school; 	<ul style="list-style-type: none"> Tables are wiped clean with appropriate disinfectant before and after breakfast. Children are directed to clean hands before and after eating. Children will collect food from the kitchen hatch where appropriate. Adults will collect plates and cups from the tables when the children have finished and put into the kitchen for washing in the Dish Washer. <p>Moving around the school:</p> <ul style="list-style-type: none"> Children will leave the hall and go directly to their classroom after washing their hands. Where possible, all spaces are well ventilated using natural ventilation (opening windows) or ventilation units;

Hazards and Risks		Control Measures
4.	Spread/contraction of COVID-19 due to lack of hand-washing and general poor hygiene.	<ul style="list-style-type: none"> Breakfast staff will remind children to use tissues and bin them once used. If tissues are not readily available exactly when needed occupants are reminded to cough or sneeze into their arm; Tooth brushing facilities will not be available - children will need to brush their teeth before they arrive.
5.	Spread/contraction of COVID-19 due to lack of adequate cleaning measures.	<ul style="list-style-type: none"> Cleaning station in hall, to ensure that measures are in place to clean surfaces and objects after each use where possible. All frequently touched items and tables etc will be cleaned after each Breakfast Club session.
6.	Spread/contraction of COVID-19 due to lack of social distancing measures. This includes unsuitable use of toilets.	<ul style="list-style-type: none"> Children use of toilets is managed by Breakfast Club staff and communicated to children; KS2 to use the Parish Room toilet - to be cleaned after breakfast club KS1 children to use the Infant toilets
7.	Lack of staffing / insufficient staff ratios	<ul style="list-style-type: none"> Adequate ratio of staff to children will be maintained and is assessed on a regular basis, based on potential staff illness or self-isolation; The procedures should we decide that if there is insufficient staff to run the provision - breakfast club may need to be cancelled.