



# Remote Learning Information for Parents and Carers

## **Mission Statement**

"I called you by your name, you are mine." Isaiah 43

The mission of our school is to support and further the teachings of Christ and His Church.

We welcome and embrace individuals of all abilities and cultural backgrounds.

We aim to enhance and celebrate their moral, physical, social and emotional development, so that they may reach their full potential in an atmosphere of stability, care and respect.

We believe that education is for all and in partnership with parents, carers, children and the wider Catholic community: we will strive and succeed in a wholly inclusive setting.

Date issued: January 2021

Written by: Louise Prestidge (Headteacher) and Claire Burns (Deputy Headteacher)

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to children and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual children are self-isolating, please see the final section.

### **The remote curriculum: what is taught to pupils at home**

A child's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

#### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

*Weekly overviews are available on each class VLE every week, to enable remote education provision to begin immediately if a bubble closes. This overview includes notes outlining the daily core teaching and independent tasks, as well as links to online recorded lessons using BBC Bitesize and Oak National Academy.*

*Following a class bubble closure, the weekly overview is replaced with detailed day-to-day instruction; including information about live lessons and other teaching resources which will be provided e.g. PowerPoints with teacher's voice recordings.*

#### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

*The weekly overviews outline the same curriculum for remote learning as we teach in school. In the case of a whole cohort isolating, the weekly overviews are added to in more detail to create day-to-day notes for remote learning. These align with the class curriculum maps and coverage that would be taking place in school.*

*Although the curriculum we provide remotely is the same as we teach in school we have made adaptations in some subjects. As the PE scheme of work often requires*

*team work and collaboration with others; and may also involve the use of some specialist equipment e.g. for gymnastics; we have adopted the use of online resources such as Joe Wicks and Cosmic Yoga to promote physical activity during remote learning.*

## **Remote teaching and study time each day**

### **How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take children broadly the following number of hours each day:

EYFS and Key Stage 1	3 hours
Key Stage 2	4 hours

## **Accessing remote education**

### **How will my child access any online remote education you are providing?**

*Access to our Remote Learning is through our school VLE (Virtual Learning Environment), linked on our school website front page and dedicated Remote Learning pencil.*

*Each year group has a class page. Class log in details for the VLE are shared within the parent information letters which are parent mailed in Term 1, 3 and 5.*

*Please contact the office or class email if you require any assistance accessing the VLE.*

*Microsoft Teams will be used to facilitate Live Lessons. Previous correspondence has been sent out with detailed guidance of how to download the app and access Teams. Please see the Letters section of our website for details.*

*Children's individual log in details for Microsoft Teams can be found within their contact book. Please contact the office or class email if you require any assistance with the log in details.*

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some children may not have suitable online access at home. We take the following approaches to support those children to access remote education:

*If you have not got digital online access at home, please contact the school office via email [office@staugustine.medway.sch.uk](mailto:office@staugustine.medway.sch.uk).*

*We may be able to lend laptops to children where there is limited access to technology at home to support with their access to remote education.*

*Where parents/carers have limited or no access to an internet connection, they should contact the school by email [office@staugustine.medway.sch.uk](mailto:office@staugustine.medway.sch.uk) or telephone **01634 371892**; we may be able to support with increasing mobile data allowances or find an alternative way to help get you connected.*

*Parents/carers can contact the class teachers using the year group emails (or telephone the school) to request any printed materials needed if they do not have online access.*

*Parents/carers with no online access can submit the children's work to their teachers by posting it in the school's post box if they are unable to email it. In the case of the family isolating, a friend or relative may deliver the work to school. Where this is not possible, contact the school office by email or telephone **01634 371892**, and we will look to find an alternative arrangement.*

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach children remotely:

*The day-to-day learning notes and VLE will provide a range of remote teaching approaches including:*

- *Live teaching (online lessons) using Microsoft Teams. These will be twice daily, focussing on core literacy and maths teaching.*
- *Recorded teaching e.g. use of the Oak National Academy lessons which align with our curriculum maps; video/audio recordings made by teachers e.g. PowerPoints with additional teacher voiceovers and guidance.*
- *Uploaded resources to the VLE for home printing or reference e.g. worksheets, text extracts and comprehension.*
- *Printed paper packs produced by teachers (e.g. workbooks, worksheets) are available upon request for those with limited online access.*
- *Access to the Oxford Owls eBook library to supplement the reading books children have at home, aligning with the Oxford Reading Tree scheme we use in school.*
- *Use of the BBC Bitesize websites which support the teaching of specific subjects or areas, including video clips or sequences.*
- *CLPE teaching sequences linked to focus books within literacy, to provide additional guidance and support.*
- *Access to individual subscriptions to Mathletics and Timetables Rock stars as well as school subscriptions to Phonics Play.*
- *Additional access to 123 Maths and Nessy subscriptions for identified individuals.*

## **Engagement and feedback**

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

*As a school we aim to work in partnership with parents/carers to support remote learning and have the following expectations:*

- *For children to engage daily with remote education; attending the Live Lessons, where possible and completing the independent learning set.*

- *Parents/carers to offer support that is needed, dependent upon the age/stage of your child e.g. assist with logging on/using Microsoft Teams; assist with accessing the VLE to retrieve the learning; setting routines to support your child's education; sending your child's learning daily to the class email address.*
- *Communicating with the school if at any point you need further assistance with remote learning.*

## **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

*As a school we are committed to the learning and progress of all of the children. During periods of remote learning we will check the engagement of the children on a daily basis. This will include checking attendance at the live lessons and checking the class emails regularly throughout the day, between 8:30am and 4pm, for completed learning.*

*Where children's engagement with remote learning is a concern, teachers will contact families via telephone to offer support and further assistance to promote children's engagement.*

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on children's work is as follows:

*Use of the class email is the primary method of assessing the children's learning and providing feedback. Work received through email to the class teachers will be reviewed regularly and feedback will be given.*

*This may include digitally marking answers by adding stars or comments directly onto the submitted work before returning; or by providing comments that would usually be written on their work directly within the email reply, including next step (pink) comments to further the child's learning or understanding.*

*All work submitted will be acknowledged in a timely manner, during school hours, Monday - Friday 8:30am to 4pm.*

*Live lessons that occur in the afternoon, may also provide an opportunity for children to share their learning from the morning with the teacher.*

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some children, for example some children with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

*Children with SEND, where needed, will have individual guidance personalised to their targets in addition to the day-to-day learning notes.*

*Additional access to 123 maths and Nessy subscriptions are available for identified individuals.*

*Our school SENCO will directly contact parents/carers of children with SEND and is also available to contact by email: [senco@staugustine.medway.sck.uk](mailto:senco@staugustine.medway.sck.uk)*

*Very young children in EYFS and Year 1, may require additional parental support to access remote learning at home. Remote learning will be set for these groups in the same way as outlined above, using the VLE and Live Lessons through Microsoft Teams. Individual learning activities will be reflective of the children's ability and will also include practical, play based opportunities as integral strategies for early learning.*

## **Remote education for self-isolating pupils**

Where individual children need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching children both at home and in school.

## **If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

*In the case of individuals self-isolating, the remote learning provided will consist of detailed weekly overviews of the learning taking place in class. This is broadly similar to the approach above for whole class closures, but does not include Live Lessons or recorded teaching by the class teacher. Core teaching input will utilise other high-quality resources such as BBC Bitesize and Oak National Academy recorded lessons.*

*Weekly overviews of learning are available for each class using the VLE. These are uploaded weekly to enable remote education provision to begin immediately if a child is at home self-isolating.*

*The overviews include the core teaching and independent learning activities that will be taking place across all subjects each week, linked to the curriculum overview and coverage that will be taught in class.*

*Those self-isolating will be contacted by their class teacher to provide any additional support and guidance. Work completed should be sent to the teacher for assessment and feedback, which will be given regularly within the directed hours of 8:30am to 4pm.*

## **Safeguarding**

*If you have any safeguarding concerns or you are worried about a child, please contact Mrs Prestidge as Designated Safeguarding Lead or Mrs Burns or Mrs Liggins as Deputy Designated Safeguarding Leads.*

*If a child is at risk of imminent danger or harm, or if the concern arises outside of school hours, concerns should be referred by telephone to First Response:*

- *Monday to Friday from 9am to 5pm on 01634 334 466*
- *Out of hours on 03000 419 191*

***If it is an emergency the police need to be called on 999.***



## Key Contacts

<i>Mrs Prestidge</i>	<i>Headteacher</i>  <i>Designated Safeguarding Lead</i>	<a href="mailto:headteacher@staugustine.medway.sch.uk"><u>headteacher@staugustine.medway.sch.uk</u></a>
<i>Mrs Burns</i>	<i>Deputy Headteacher</i>  <i>Deputy Designated Safeguarding Lead</i>	<a href="mailto:deputyhead@staugustine.medway.sch.uk"><u>deputyhead@staugustine.medway.sch.uk</u></a>
<i>Mrs Liggins</i>	<i>SENCO/Early Help</i>  <i>Deputy Designated Safeguarding Lead</i>	<a href="mailto:senco@staugustine.medway.sch.uk"><u>senco@staugustine.medway.sch.uk</u></a>
<i>Mr Mailing</i>	<i>Chair of Governors</i>	<a href="mailto:chairofgovernors@staugustine.medway.sch.uk"><u>chairofgovernors@staugustine.medway.sch.uk</u></a>

School office [office@staugustine.medway.sch.uk](mailto:office@staugustine.medway.sch.uk)

Year R [yearR@staugustine.medway.sch.uk](mailto:yearR@staugustine.medway.sch.uk)

Year 1 [year1@staugustine.medway.sch.uk](mailto:year1@staugustine.medway.sch.uk)

Year 2 [year2@staugustine.medway.sch.uk](mailto:year2@staugustine.medway.sch.uk)

Year 3 [year\\_3@staugustine.medway.sch.uk](mailto:year_3@staugustine.medway.sch.uk)

Year 4 [year4@staugustine.medway.sch.uk](mailto:year4@staugustine.medway.sch.uk)

Year 5 [year5@staugustine.medway.sch.uk](mailto:year5@staugustine.medway.sch.uk)

Year 6 [year6@staugustine.medway.sch.uk](mailto:year6@staugustine.medway.sch.uk)