



St Augustine of Canterbury Catholic Primary School

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Dear Parents and Carers,

I am pleased to be writing to inform you that we are in the position to re-open our Breakfast Club wrap around provision from **Monday 12th October 2020**. At the moment, After School club remains closed however we will open this additional provision as soon as we are able.

As I am sure you will understand, there will be a number of changes to adhere to in the re-opening of our Breakfast club.

It is not possible or practical to group the children in the same class bubbles they are in during the school day. Therefore, Breakfast Club will be an additional bubble for your child. This is important for you to understand, in the event of a confirmed positive case of COVID-19 being reported from this bubble or their class bubble, following DfE and Public Health advice, your child may need to self-isolate for 14 days in line with Government guidance.

As the Breakfast Club will be one bubble, we need to keep children in small, consistent groups of no more than 15 children.

The safety and well-being of our children and staff remains a priority. Therefore, in addition to our School Risk Assessment, we have produced a Breakfast Club specific Risk Assessment which is available on our website within the COVID-19 pencil. This is to be read alongside our current protective control measures; including procedures if a child presents with symptoms of COVID-19.

New procedures for Breakfast Club.

- Breakfast Club will run every school day from **7.45am to 8.45am**.
- The entrance into Breakfast Club is our one-way system through the Staff car park (as is the current procedure for all children) therefore, **there will be one 'drop' off time of 7.45am – 8.00am** when a member of Breakfast Club staff will be outside to greet the children and walk them into the hall. **The side entrance used previously is no longer in use due to limitations for families to socially distance on the path.** It is important that you understand the time of **7.45am – 8am** is the only time to bring your child/children into Breakfast Club. At 8am, the barriers will be moved to allow staff to enter the car park in their cars. Families are expected to maintain a 2m social distance from other families in the queue.



- All bookings for Breakfast Club must be made and paid for through Parentmail in advance. **Once the 15 places are booked, no additional places will be offered.** Places will be booked on a first come first serve basis. Telephone bookings will not be accepted. This process is to ensure we have accurate and consistent information in the event that we have a confirmed positive case of COVID-19.
- The children and staff will follow current handwashing and hygiene measures as is their routine when entering the school.

What to do next

If you would like to book your child into Breakfast Club for the week beginning 12th October and week beginning 19th October, the Parentmail booking form will go 'live' on **Monday 5th October at 10am and close on Thursday 8th October** for the week beginning 12th October. Subsequent weeks will be available to book two weeks in advance; booking closes on Thursday each week for the following week. To book, please open your Parentmail app and select 'accounts' from the drop-down list and select 'Breakfast Club booking'.

Thank you for your continued support.

Yours sincerely

Mrs L Prestidge
Headteacher and Designated Safeguarding Lead

